

	<i>Elf the Musical Run Sheet</i>	version 4.0	12.13.24		Director: Therese Kincade PSM: Christopher Benefiel* ASMs: Nathan Beagle* Virginia Pieczynski
Pg	When	What	Where	Who	Notes
Preshow					
		Sweep/mop			Add sprite if needed
		Preset checklist			
		Prepare spaghetti			
		Unlock SR, noodle			
		Bring in rag			
Act 1					
Act 1 Prelude					
1	<i>0. Overture</i>				
1.1 - North Pole					
	<i>1. Happy All The Time</i>				
	Santa "I like it even better when they stop"	Strike Santa chair + table	SR	Lorelei, Zoey	Beagle catch
	Santa "I like it even better when they stop"	Strike TV	SR	Greyson	Beagle catch, TV to juliet, Fragile to SL
	Buddy "Santa!"	Strike scooter	SL	Greyson->Virginia	
	Work whistle	Set elf talbe	SR 1	Fionn, Lorelei	
	Work whistle	Set elf talbe	SL 1	Hazel, Zoey	
	Work whistle	Set Buddy table	SL 2	Greyson	
	Work whistle	Set Buddy stool	SL 2	Harper	
	After handoff	Prep scooter	SL 2	Virginia	
	"He's unnaturally happy aaaaaaaaall theeeeeeee"	Catch Santa basket	SL Romeo	Tim->Virginia	
	"Happy happy happy happy happy happy happy"	Catch scooter	SR 2	Beagle	Lorelei handoff, scooter dies SL.
1.2 - Santa's Workshop					
8	<i>1a. Let's Make Toys</i>				
9	"Yay! Cocoa cart! Cocoa cart!"	Track on cocoa cart	SL	Zach	9 mugs
1.3 - North Pole					
	<i>1b. Not Happy All The Time</i>				
	"Charlie, do not make this about us!"	Strike SL work bench	SL	Hazel, Harper->Beagle, Christian	
	"Charlie, do not make this about us!"	Strike SR work bench	SL	Fionn Harrison->Virginia, Josh	
	"Charlie, do not make this about us!"	Track off cocoa cart	SL	Ellie	Wing 2
	"Charlie, do not make this about us!"	Strike Buddy bench	SL	Greyson	
	"Charlie, do not make this about us!"	Strike Buddy stool	SL	Harper	

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	Santa: "Sit on Santa's lap"	Set santa chair	SR	Zoey, Lorelei	
	<i>1c. Sit On Santa's Lap</i>				
	Santa: "Back to work"	Strike santa chair	SR	Zoey, Lorelei	
1.4 - North Pole --> Manhattan					
14	<i>2. World's Greatest Dad</i>				
14	<i>2. World's Greatest Dad</i>	Track on Iceberg	SL	Bobby	
		Cocoa cart -> coffee cart	Greenroom	Harper, Fionn	Remove cocoa mugs, signs, cookies, add coffee cups
15	"at Buddy and the world's greatest dad"	Narwhal	SL vom curtain	Virginia	
	Iceberg on stage	Beagle to SL to lift Macy's tree	SL	Beagle	Track over jumprope
16	"Taxi!"	Set sandwich board	SR	Jake	
16	"World's greatest hot dogs? Congratulations!"	Strike sandwich board	SR	Jake	
	Walls clear	Walter desk to wing, 3 chairs	SL	Virginia, Michael	
	<i>2a. Whatta Ya Think That Is?</i>				
	"What do you think that is?"	Set Walter office sign	SL rom	Virginia	
	"What do you think that is?"	Set Walter desk Walter chair	SL	Michael, Virginia	
	"What do you think that is?"	Set 2 SL office chairs	SL	Michael, Virginia	
	"What do you think that is?"	Set Deb desk, Deb chair	SR	Beagle	
	"What do you think that is?"	Set SR office chair	SR	Beagle	
	"What do you think that is?"	Set Wall 1	SL	Josh	Pink spike!
	"What do you think that is?"	Set Wall 2	SL	Christian	
	"What do you think that is?"	Set Wall 3	SL	Tony	
	"What do you think that is?"	Set water cooler	SL	Katie	
	"What do you think that is?"	Set paper shredder	SL	Michaela	
	"What do you think that is?"	Set coffee cart	SL	Bobby, Jake	
1.5 - Office					
	<i>3. In The Way</i>				
		Prep Macy's	Wings	Beagle, Virginia	
		Track off snowflake garland	SL	Jake	Drop in greenroom
	<i>3a. Buddy Goes To Macy's</i>				
	With music	Strike Walter office sign	to desk	Virginia	
		Strike Wall 3	SL	Virginia	

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Pg	When	What	Where	Who	Notes
		Strike Wall 2	SL	Greyson	
		Strike Wall 1	SL	Ellie	
		Strike coffee cart	SL	Bobby, Virginia	
		Strike water cooler	SL	Michaela	
		Strike paper shredder	SL	Katie	
		Strike Walter desk/chair/side chairs	SL	Michael, Josh	
		Strike Deb desk/chair/side chair	SR	Beagle	Box underneath
1.6 - Macy's					
	Manager: "The North Pole"	Set red box	SR	Beagle	Orange spike
	Manager: "The North Pole"	Set medium tree	SR	Beagle	box under the desk
	Manager: "The North Pole"	Hang wreath hanger	SR/SL roms	Beagle, Virginia	
	Manager: "The North Pole"	Set Macy's tree	SL	Virginia	
	Manager: "The North Pole"	Set I box	SL	Michaela	
	Manager: "The North Pole"	Set ornament/light box	SL	Heather	
	Manager: "The North Pole"	Set Santa throne, blanket, green garland, candy canes	SR	Tony	
	Manager: "The North Pole"	Set 2 skinny trees	SR	Christian	
	Manager: "The North Pole"	Set 2 columns	SR	Tony/Christian/Katie	
	Manager: "The North Pole"	Set stepstool	SL	Brittany	
	Manager: "The North Pole"	Set ☆, V, E boxes from cart	SL	Bobby	
	Manager: "The North Pole"	Set E, L, ☆ box	SR	Christian, Whitney	
		Strike Cart	SL	Bobby	Virginia catch
		Remove wreath from wall 3	SL	Virginia	
	Tony: "Take your meds and get back to work"	Set E	SL	Heather	
4. Sparklejollytwinklejingley					
	"And if you're at a loss remember the phrase"	Track on B box, hula hoop	SR	Heather	
	"And you'll know what to do"	Strike stepstool	SR?	Tony	
	"Pick up every ornament that's sitting waiting"	Set 5 candy canes onto throne	SR	Bobby	Beagle grab hula hoop
	"for when it comes to Christmas displays"	Track on wreath, jumprope garland	SR	Jake	
	"for when it comes to Christmas displays"	Track on wreath, jumprope garland	SL	Christian	
4a. Sparklejolly Dance					
	PSM cue light	Fly in candy canes	SR	Beagle	

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Pg	When	What	Where	Who	Notes
	PSM cue light	Fly in icicles	SR	Beagle	
	End of song	Track off candy canes	SR	Michaela	
	End of song	Track off candy canes	SL	Whitney	
	<i>4b. Goodnight Jovie</i>				
	"Good morning Macy's shoppers"	Pass water, catch blanket	SR	Beagle	
		Set stantions	SL	Ellie, Zoe, Greyson	
	<i>4c. Fake Santa Fight</i>				
	On exit	Strike wreath	SL	Christian	
	Fionn scream	Strike medium tree	SR	Beagle	
	Fionn scream	Strike red box	SR	Beagle	
	Fionn scream	Strike Santa throne	SR	Katie	
	Fionn scream	Strike 2 skinny trees	SR	Kelsey	
	Fionn scream	Strike 2 columns	SR	Tony, Michaela	
	Fionn scream	Strike SR wreath	SR	Josh	
	Fionn scream	Strike Macy's tree	SL	Jake	On to iceberg
	Fionn scream	Strike stantions	SL	Ellie, Zoey, Greyson	Into romeo?
	Fionn scream	Strike ★	SL	Whitney	
	Fionn scream	Strike B	SL	Harper	
		Strike E	SL	Zoey	
		Strike L	SL	Lorelei	
		Strike I	SL	Greyson	
		Strike E	SR	Ellie	
		Strike V	SR	Micahael	
		Strike E	SR	Katie	
		Strike ★	SR	Tony	
		Set Couch	SR	Beagle, Josh, Michaela	
		Set 1 chair	SR	Beagle, Josh, Michaela	
		Set Mantle	SR	Beagle, Josh, Michaela	
		Set Coffee table w/ planner	SR	Beagle, Josh, Michaela	
		Set Table, 2 chairs, wind machine	SR	Virginia, Whitney	
		Set Wall 1	SL	Jake	

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Pg	When	What	Where	Who	Notes
		Set Wall 2	SL	Chritian	Then help Whitney
		Set Wall 3	SL	Jake	
	Actors clear	Fly in traveler	SL	Virginia	
		Fly out icicles	SR	Beagle	
1.7 - Hobbs Apartment					
	<i>5. I'll Believe In You</i>				
	During song	Fly out candy canes	SR		
	<i>5a. The Next Morning</i>				
1.8 - Hobbs Apartment					
	Addison entrance	Handoff letter	SL rom	Virginia	
	<i>6. In The Way - Reprise</i>				
	<i>6a. Phi Beta Kappa</i>				
	With music	Fly out trav	SL	Virginia	
		Strike table, 1 chair	SL	Virginia, Bobby	
		Strike couch, mantle, coffee table	SR	Beagle, Christian, Jake	
		Set Walter office sign	SL rom	Kelsey	
		Set Deb desk Deb chair	SR	Beagle	
		Turn Wall 1	SL	Whitney	
		Set SR office chair	SR	Beagle	
		Turn Wall 2	SL	Heather	
		Turn Wall 3, Walter office sign	SL	Kelsey	
		Set water cooler	SL	Ellie	
		Set paper shredder	SL	Lorelei	
		Set coffee cart	SL	Virginia, Bobby	Prepped in hallway
		Set Walter desk Walter chair	SL	Micahela, Katie	
		Adjust 1 SL office chairs	SL	Kelsey	
1.9 - Office					
	<i>6b. Buddy and Walter</i>				
	<i>7. Just Like Him</i>				
	After song	Strike coffee cart	SL	Tony, Virginia	
		Strike Walter office sign	onto desk	Virginia	

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Pg	When	What	Where	Who	Notes
		Strike Wall 3	SL	Kelsey	
		Strike Wall 2	SL	Bobby	
		Strike Wall 1	SL	Christian	
		Strike water cooler	SL	Micahel	
		Strike paper shredder	SL	Micahel	
		Strike Walter desk/chair, 1 side chair	SL	Tony, Virginia	
		Strike Deb desk/chair/side chair	SR	Beagle	
1.10 - 5th Avenue --> Rockefeller Center					
	<i>7a. Greasy Souvlaki</i>				
		Set trash can		Jake	
		Strike trash can		Jake	
	<i>7a2. Buddy Clogs</i>				
	<i>7b. Big Tree Music</i>				
	Zach/Brittany move to exit	Set bench with brakes	SL	Virginia	
		Set skate rental sign	SL	Tony	
	<i>7c. Rockefeller Center Skating</i>				
	<i>8. A Christmas Song</i>				
		Add chair to desk	SL	Virginia	
	<i>8a. Back To The Office</i>				
	Blackout, music	Set Walter desk Walter chair	SL	Michael, Bobby	Head out on music cue, wait US for V to clear wing
		Strike bench	SL	Virginia	then wall!
		Strike skate rental sign	SL	Virginia	Josh is heading out to grab shoes
		Set Walter office sign	SL rom	Michael, Bobby	
		Set Deb desk Deb chair	SR	Beagle	
		Set SR office chair	SR	Josh	
		Set Wall 1	SL	Kelsey	
		Set Wall 2	SL	Tony	
		Set Wall 3	SL	Virginia	
		Set water cooler	SL	Lorelei	
		Set paper shredder	SL	Ellie	
		Set 2 SL office chairs	SL	Michael, Bobby	

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Pg	When	What	Where	Who	Notes
1.11 - Office					
1.12 - NYC					
	<i>8b. World's Greatest Dad - Reprise</i>				
	PSM - Rag cue light	Fly in main rag	SR	Beagle	
Intermission					
		Checklist			
Act 2 Prolouge - North Pole					
	PSM - Rag cue light	Fly out main rag	SR	Beagle	
	<i>8c. Entracte</i>				
	<i>8d. After Entracte</i>				
2.1 - Chung Fu Palace					
	<i>9. Nobody Cares About Santa</i>				
	During scene	Track off bottles, glasses	SL	Kelsey	
		Strike table, chair	SL	Jake	
		Strike 2 chairs	SL	Bobby	
		Strike table, chair	SL	Christian	
		Strike 2 chairs	SL	Katie	
		Strike table, chair	SL	Whitney	
		Strike 2 chairs	SL	Heather	
		Flip tavern on the green flipper	SR	Beagle	
		Set bench	SR?	Virginia	teal spike
		Set lightpost	SR	Michaela	
2.2 - Outside Tavern on the Green					
	<i>10. Never Fall In Love (With An Elf)</i>				
	<i>10a. Goodbye</i>				
	Blackout	Strike Bench	SL	Tony	Enter from SR, head far far upstage
		Strike Lamppost	SL	Kelsey	
		Close tavern flipper	SR	Beagle	
		Set Wall 1	SL	Bobby	5 people SL
		Set Wall 2	SL	Katie	1 person SR
		Set Wall 3	SL	Heather	

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Pg	When	What	Where	Who	Notes
		Set Table, 2 chairs	SL	Whitney, Jake	
		Set Couch, mantle, coffee table, chair	SR	Beagle, Josh	
		Set Hobbs tree	SR	Michaela	maybrr flipper off first?
		Set 2 glitter trees, garland	SL	Henry, Addison	
		Fly in traveler	SL	Virginia	
2.3 Hobbs Apartment					
	<i>11. There Is A Santa Claus</i>				
	<i>11a. Into the Asparagus Patch</i>				
		Fly out trav	SL	Virginia	
		Strike couch, etc	SR	Christian, Beagle, Michaela	Others help loading up furniture
		Flip Wall 1		Whitney	
		Set SR side chair		Whitney	
		Flip Wall 2		Kelsey	
		Flip Wall 3, table to couch		Heather	
		Strike table	SL	Josh, Jake	Leave chairs behind
		Set Walter desk, adjust chairs	SL	Bobby, Michael	
		Strike Hobbs tree	SR	Beagle	
		Set Deb desk	SR	Beagle, Christian	
2.4 Office					
	<i>12. The Story of Buddy</i>				
	<i>12a. The Story of Buddy - Playoff</i>				
	<i>12b. We Have to Help Santa!</i>				
		Open central park flippers	SL/SR	Virginia/Beagle	
		Strike Walter sign	SL	Virginia	
		Strike Wall 3	SL	Virginia	
		Set medium tree	SR	Christian	
		Strike Wall 2	SL	Christian	
		Strike Wall 1	SL	Whitney	
		Strike Walter desk, chair, 2 chairs	SL	Kelsey, Bobby	
		Strike Deb desk, chair, side chair	SR	Beagle	
		Set 1 skinny tree	SR	Greyson	

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Pg	When	What	Where	Who	Notes
		Set 1 skinny, 1 tiny tree	SL	Beagle	
2.5 - The Woods Near The Boathouse					
	<i>13. Nobody Cares (Santa's Reprise)</i>				
	Sleigh sputtering sounds	Hand fogger	SL	Virginia	
	During scene	Build barricades	SR, SL	Beagle, Virginia	
	Sleigh hovering sounds	Hand fogger	SL	Virginia	
	<i>13a. Thank You Santa</i>				
		Strike 2 skinny trees	SR	Heather	
		Strike medium tree	SR	Ellie	
		Strike tiny tree	SL	Virginia	
		Set barricade	SR	Heather, Tony	
		Set barricade	SL	Josh, Bobby	
2.6 - Central Park West					
	<i>13b. Snow Music</i>				
	<i>14. A Christmas Song - Reprise</i>				
		Strike barricade	SL	Bobby, Heather	Bobby, Heather, Michaela,
		Strike barricade	SR?	Michaela, Beagle	
		Close SR flipper	SR	Beagle	
		Close SL flipper	SL	Bobby	
Epilogue - North Pole					
		Catch/handoff coat, storybook	SL	Virginia <-> Tim	
	<i>15. Finale - Part 1</i>				
		Track over Santa coat, hat	SL->SR	Virginia	
		Handoff coat, hat, candy	SL->SR	Beagle -> Tim	
	<i>15a. Finale - Part 2</i>				
	Button of finale	Take a picture!	Pit	Virginia	
	<i>16. Bows</i>				
	<i>17. Exit Music</i>				
		Fly in main rag		Beagle	
Postshow					
		Lock SR			